

My Sistahs Keeper (MSK) Nonprofit Member of the Board of Directors

Mission

MSK's mission is to provide resources to homeless, battered and/or single women with children. We seek to tend to their emotional trauma and needs of becoming self-sufficient in the community.

MSK actively works to service and defend the civil and human rights of our vulnerable population through our preventative measures and linkage to community resources.

For more information, please MSK's website at www.mysistahskeeper.org.

Position

The Board will support the work of MSK and provide mission-based leadership and strategic governance. While day-to-day operations are led by MSK's chief executive officer (CEO), the Board-CEO relationship is a partnership, and the appropriate involvement of the Board is both critical and expected. Specific Board Member responsibilities include:

Leadership, governance and oversight

- Serving as a trusted advisor to the CEO as s/he develops and implements MSK's strategic plan
- Reviewing outcomes and metrics created by MSK for evaluating its impact, and regularly measuring its performance and effectiveness using those metrics; reviewing agenda and supporting materials prior to board and committee meetings
- Approving MSK's annual budget, audit reports, and material business decisions; being informed of, and meeting all, legal and fiduciary responsibilities
- Contributing to an annual performance evaluation of the CEO
- Assisting the CEO and board chair in identifying and recruiting other Board Members
- Partnering with the CEO and other board members to ensure that board resolutions are carried out
- Serving on committees or task forces and taking on special assignments

- Representing MSK to stakeholders; acting as an ambassador for the organization
- Ensuring MSK's commitment to a diverse board and staff that reflects the communities MSK serves

Fundraising

MSK Board Members will consider MSK a philanthropic priority and make annual gifts that reflect that priority. So that MSK can credibly solicit contributions from foundations, organizations, and individuals, MSK expects to have 100 percent of Board Members make an annual contribution that is commensurate with their capacity.

Board terms/participation

MSK's Board Members will serve a three-year term to be eligible for re-appointment for one additional term. Board meetings will be held quarterly and committee meetings will be held in coordination with full board meetings.

Qualifications

This is an extraordinary opportunity for an individual who is passionate about MSK's mission and who has a track record of board leadership. Selected Board Members will have achieved leadership stature in business, government, philanthropy, or the nonprofit sector. His/her accomplishments will allow him/her to attract other well-qualified, high-performing Board Members.

Ideal candidates will have the following qualifications:

- Extensive professional experience with significant executive leadership accomplishments in business, government, philanthropy, or the nonprofit sector
- A commitment to and understanding of MSK's beneficiaries, preferably based on experience
- Savvy diplomatic skills and a natural affinity for cultivating relationships and persuading, convening, facilitating, and building consensus among diverse individuals
- Personal qualities of integrity, credibility, and a passion for improving the lives of MSK's beneficiaries

Service on MSK's Board of Directors is without remuneration, except for administrative support, travel, and accommodation costs in relation to Board Members' duties.

Please submit your resume and cover letter to aneshiasolomon@mysistahskeeper.org.